

**T.F. GREEN AIRPORT
MASTER PLAN AND ENVIRONMENTAL IMPACT STATEMENT
STUDY RESOURCE COMMITTEE**

Initial Meeting
April 5, 2001

6:30 Welcome and Introduction to SRC

*Michael Cheston, Executive Director
Rhode Island Airport Corporation*

*Colby Cameron, Chair
RIAC Board*

6:50 SRC Member Introductions

7:20 Roles, Tasks, and Responsibilities for the SRC

- Overview
- Ground rules
- Meeting Schedule
- Committee Member Questions and Comments

Suzanne Orenstein, Facilitator

7:40 Overview of Master Planning/EIS Process

- Visioning Charrettes and Summary of Results
- Guiding Principles
- Master Plan and EIS Elements
- Community Involvement
- Milestones and Schedule
- Committee Member Questions and Comments

Mark Perryman, Vice President, Landrum and Brown

8:30 Planning for Future Meetings and Homework Assignments

8:35 Observer Comments

9:00 Adjourn

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Draft Procedures

Purpose of the Study Resource Committee

The Rhode Island Airport Corporation (RIAC) has convened the Study Resource Committee (SRC) to serve as a vehicle for community and constituency involvement in the development of a new twenty-year Master Plan and Environmental Impact Statement (EIS) for T.F. Green Airport. The goal of the SRC process is to encourage partnerships and collaboration between RIAC and those affected by the airport in order to develop the best Master Plan possible, given the economic, physical, community, and other needs and constraints that influence the airport.

The SRC will become informed about the information, forecasts, assumptions, alternatives, and options developed for the Master Plan and the corresponding EIS. It will review and comment, raise concerns, and make suggestions for improvements. The Committee is a non-voting body that will work to meet and reflect the interests of all participating members in the Master Plan document.

Procedures

1. The SRC will be mindful of working under the Guiding Principles developed for the Master Plan/EIS process.
2. The SRC will meet approximately bi-monthly, or as needed, depending on the progress through the Master Planning/EIS milestones.
3. A neutral facilitator will chair the meetings. The facilitator works at the direction of the SRC and RIAC. The facilitator will be an advocate for a fair and balanced process, and will not take positions in the Master Plan/EIS discussions. The facilitator will keep confidential information provided to her in confidence. She also will:
 - Keep the meetings focussed and the participation in discussions balanced.
 - Work to ensure that the committee procedures are followed, and to assist the committee to amend the procedures if needed,
 - Work with RIAC and the committee to develop a draft agenda for each meeting, and
 - Summarize each meeting in writing to develop a neutral record of important discussions and comments.

4. Committee members have the following responsibilities:
 - To bring the views of their constituencies into the SRC process;
 - To provide information to their constituencies after each meeting;
 - To prepare for and attend each meeting. Each member may designate a regular alternate who will stay abreast of committee progress and minimize the discontinuity and disruption from multiple individuals in the members seat;
 - To act in a professional and respectful manner, in spite of serious disagreements.
 - To protect the integrity of the SRC process in all statements to the press. For example, members will refrain from making statements about other SRC members' views in the press, but are free to comment on their own views.

5. Only invited SRC members will sit at the committee table and participate in the discussions. If the committee agrees, time will be set aside at the end of the committee's agenda for other meeting attendees to speak.